



JOB DESCRIPTION AND PERSON SPECIFICATION

JOB TITLE:	Student Engineer Pre-university Work Experience
REPORTING TO:	Sales Manager
RESPONSIBLE FOR:	N/A
PERMANENT/TEMPORARY:	Summer Placement (July and August 2026)

JOB SUMMARY:

The Student Engineer will assist the sales department in data entry and data analysis tasks, as required. Whilst this is largely an administrative role, it requires someone who is numerate, shows attention to detail and understands basic engineering principles.

MAIN DUTIES OF JOB:

- Maintaining and updating the company 'Project Register' up to date. This involves logging models, materials and operating conditions of equipment that has been despatched, correcting errors found in existing entries and researching missing data.
- Bringing the sales department 'Blower Packages' list up to date. This involves logging the basic details of equipment that has been bid to customers.
- Entering historical 'slip' test results into the test register, analysing the results and producing curves.
- Entering noise test results into the test register.
- Entering after-sales data into the sales register and producing charts to summarise trends.

OTHER DUTIES:

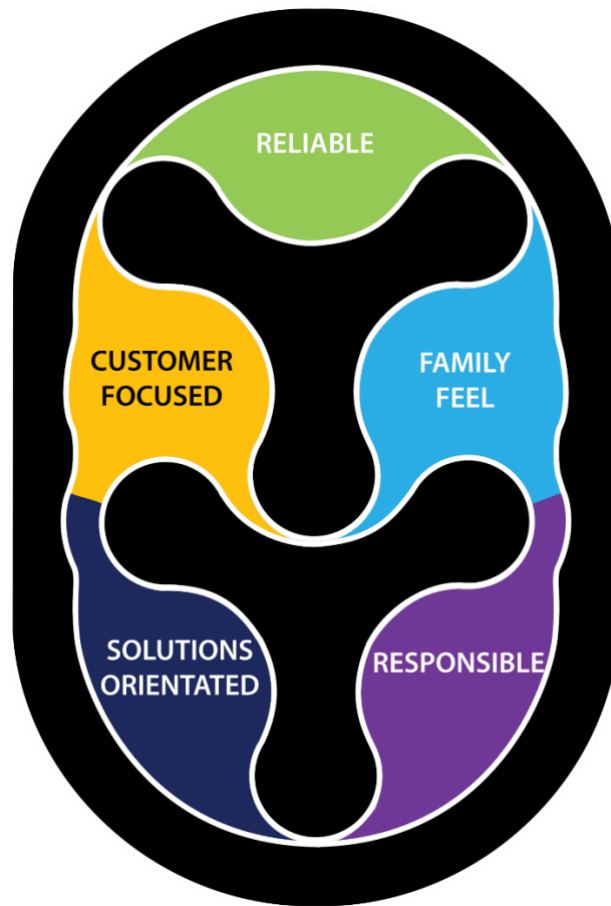
A degree of flexibility is needed and the employee may be required to perform work not specifically referred to above.

HEALTH AND SAFETY:

The Company has a Health and Safety Policy which outlines it's responsibilities as an employer and the responsibilities of it's employees in respect of health and safety. All employees need to be aware of this policy and comply with it's content.



COMPANY VALUES



RELIABLE

Our customers trust us because we manufacture high quality, durable and long-lasting products which continue to deliver value over their lifetime.

CUSTOMER FOCUSED

We operate globally, with local presence across 5 continents. We are committed to supporting our customers from first contact and continually look for opportunities to add value.

FAMILY FEEL

We are proud to be a family business, we want all of our people to feel a sense of inclusion, support and belonging.

SOLUTIONS ORIENTATED

We are experts in the design and assembly of custom packages for challenging environments and work with our customers to deliver the best solution to suit their needs.

RESPONSIBLE

We are resource aware and mindful of full-life cycle costs. We are consciously developing new product applications to support a cleaner, safer, more sustainable future.



Self motivated with a desire to set high standards or work performance for self.

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Positive outlook and a 'can do' attitude.

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